

DRAFT

City of Los Angeles
Department of Recreation and Parks
GOLF ADVISORY COMMITTEE MEETING
MONDAY OCTOBER 19, 2020 AT 1:00 PM
Golf Division Headquarters (ONLINE WEBCAST)
3900 Chevy Chase Drive
Los Angeles, 90039

<p>ATTENDING COMMITTEE MEMBERS</p> <p>Chair Betty Brix, Penmar Women’s Golf Club Vice Chair Marcy Valley, Rancho Park Women’s Golf Club Larry Cloud, Municipal Golf Association Steven Yablok, Roosevelt Golf Club Rosemary Menard, Harbor Park Women’s Club Angela Stewart, Women’s Public Links Golf Association Kevin Fitzgerald, SCGA</p> <p>Anne Matthews, Sepulveda Women’s Club Ted Johnson, Griffith Park Golf Club Lonnie Kelly, Griffith Park Senior’s Club Bruce Fortune, Sepulveda Men’s Golf Club Kelly Chase, Woodley Lakes Men’s Golf Club Dan Koenig, Sepulveda Senior’s Club Rick Schuler, Harbor Park Men’s Golf Club</p>	<p>GOLF STAFF MEMBERS</p> <p>Laura Bauernfeind, Golf Manager Calvin White, Principal Grounds Maintenance Supervisor II Penny Siebrandt, Golf Starter Supervisor II Rick Reinschmidt, Golf Starter Supervisor II</p> <p>MEETING GUESTS</p> <p>Faye Lee, Rancho Park Women’s Club (alternate) Craig Kessler, SCGA (alternate) Karen Tozer, Harbor Park Women’s Club (alternate) Virgil Budhu, Sepulveda Men’s Golf Club Bette Mower, Harbor Park Women’s Club Jeanne Hamilton, Harbor Park Women’s Club President Virginia Lantry, Penmar Women’s Golf Club</p>
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MEETING MINUTES

The meeting was called to order at 1:00 PM by Chairperson Betty Brix with a quorum present. Chair Betty Brix shared information about the virtual online forum so that members could fully participate.

1. PUBLIC COMMENTS
 - No public comment.
2. APPROVAL OF MINUTES
 - **Steven Yablok moved, Larry Cloud seconded, to approve the Minutes from the September 21, 2020 meeting.** The motion was unanimously approved.
3. DEPARTMENT REPORTS
 - GOLF MANAGER REPORT – Laura Bauernfeind
Golf Manager Laura Bauernfeind provided the update:
 - i. The golf courses continue to be very busy with September rounds up 26% and year to date revenue up 22%.
 - ii. Committee members raised numerous questions regarding the tee time reservation system. Multiple committee members experienced technical issues while using the system.
 1. Staff explained that the system is operating as it should without major problems, but there are simply too many golfers for too few available tee

times. When the system becomes overloaded with players searching for tee times it can slow down. Staff has been testing the system each week to ensure that it is functioning properly.

2. Marcy Valley stated that changes are needed to make the system work more efficiently. A reservation for more than one player takes more time because the name of each golfer must be added making it more difficult to complete the process quickly. Several other committee members described situations where they were kicked out of the system once it stalled, and by having to log in a second time lost access to the preferred tee times.
3. Staff explained that the additional step of having to add player names is a safeguard to ensure that computer bots cannot book blocks of times. Golfers booking online and those using the phone have the same access to the tee sheet. Staff will work to get a representative from EZ Links to the next GAC meeting to answer questions and provide greater detail about the reservation system.
- iii. Calvin White shared that the city will not be doing large tine aerification until spring, but periodically the city uses a less impactful process with light top dressing. This process heals quickly.
- iv. Committee members discussed the concessions and offered praise for the Café at Penmar which deserves credit for following through on the promise of offering several less expensive menu options for golfers.
- v. There is no news regarding the construction timeline for the Board approved homeless shelters planned in the parking area adjacent to Harbor Park.

4. SUBCOMMITTEE REPORTS

- POLICIES AND PROCEDURES – Kevin Fitzgerald
 - i. No report as the Ad Hoc Bylaws Review subcommittee continues to hold regular meetings.
- FEES AND CHARGES – Anne Matthews
 - i. No report as the Ad Hoc Bylaws Review subcommittee continues to hold regular meetings.
- CAPITOL IMPROVEMENT FUND – Steven Yablok
 - i. No report as the Ad Hoc Bylaws Review subcommittee continues to hold regular meetings.
- AD HOC WOMEN’S GOLF – Marcy Valley
 - i. No report as the Ad Hoc Bylaws Review subcommittee continues to hold regular meetings.
- AD HOC STRATEGIC PLAN IMPLEMENTATION – Larry Cloud
 - i. No report as the Ad Hoc Bylaws Review subcommittee continues to hold regular meetings.
- AD HOC BY-LAWS REVIEW – Larry Cloud
 - i. The GAC voted to approve the Bylaws document in September. The GAC was then required to post any revision for an additional 30 days. In that time the subcommittee held a meeting to provide an additional opportunity for public comment.
 - ii. **Upon a second and final reading the GAC voted to formally accept the new Bylaws document with Larry Cloud and Dan Koenig opposed.**

- iii. The GAC recommended that the new version of the Bylaws take effect at the beginning of the next fiscal year July 1 2021. Golf Division staff will share the new version of the GAC Bylaws with the City Attorney to determine whether RAP Board action is required for replacement of the existing Bylaws document.

5. UNFINISHED BUSINESS

- With Covid-19 protocols in place the Golf Division is not authorized to recruit volunteers for the Player Assistance Program. Once the Covid-19 health protocols have been lifted staff will work to implement the program.
- All GAC Authorization Letters have now been submitted.

6. NEW BUSINESS

- Members discussed the recording style of the GAC's Meeting Minutes. Kevin Fitzgerald currently takes the Minutes as GAC Secretary and asked members to discuss and provide direction as to what level of specificity members would like to see included in the record. The GAC determined in the past to add detail beyond simple Action Minutes, but the Minutes have essentially become a transcript while the appropriate level of detail has never been defined.
 - i. Members discussed the item and asked for a new version of the Minutes that attempt to find a balance between a transcript style and Action Minutes.
- GAC Annual Report FY 2019-2020 – Larry Cloud
 - i. There were minor changes made to the document based on discussion at the subcommittee meeting.
 - ii. **The GAC voted to accept the 2019-2020 Annual Report document with Dan Koenig abstaining.**
- Griffith Park Tram Project – Larry Cloud
 - i. A proposal to construct an aerial tramway through Griffith Park is being evaluated by the City. The proposal includes the possible construction of a tramway line through the Griffith Park Golf Facility. Larry Cloud recommended that the GAC consider taking an official oppose position on the proposal.
 - ii. The Strategic Plan subcommittee will take up the issue of the proposal and present recommendations to the GAC.

7. FUTURE AGENDA

- No future agenda items at this time.

8. ANNOUNCEMENTS

- Golf Manager Laura Bauernfeind stated that she will be retiring within 30 days and there has not been an appointment of an interim Golf Manager. Laura Bauernfeind thanked the GAC members for their contributions to the golf system.
- Larry Cloud asked that the GAC adjourn in appreciation of Laura Bauernfeind's many years of service to the Department, and members agreed.
- Chair Betty Brix shared that the next GAC meeting will be held on November 16.
- The meeting was adjourned in appreciation of Laura Bauernfeind and her contributions to the LA City Golf System.